

Whitinsville Golf Club

P.O. Box 128

Whitinsville, MA 01588

Minutes of the meeting of the Board of Governors held December 8, 2015 at 5:30 PM in the clubhouse at 179 Fletcher Street, Whitinsville, MA 01588

Members Present and Absent were as follows:

Officers:	Governors:
Tony Divicentis, President	Dave Glispin
Marc Auclair, Vice President	Alicia Cannon
	Danielle Gamache
John F. O'Brien, Secretary	Tom Hall
Absent: Eric Anderson, Lenny Smith, Treasurer	

Others: Frank Ianetta, General Manager, Michael Hughes, Greens Superintendent
Sal D'Amato

The Meeting was called to order at 5:30 PM

1) Minutes

Motion was made and seconded to approve the minutes of the November 4, 2015 meeting

The board voted approval of said motion.

2) Secretaries Report

J. Porter – Executive Member, J. Powers, Senior to Social, J. Higgins, New Social
S.Sands, K. O'Rourke, R. Mastroianni – Terminated, Jackie Panacionne, T. Antonucci,
Medical Leave

Currently 346 people have a membership, 273 of which count towards the 295 total memberships. Full Member Equivalent is approximately 215.

3) Superintendents Report

Mike noted the course closing schedule, no carts as of December 14, temp tees and greens will be used. Greens will be top dressed and treated. Greens will be covered beginning December 18th.

Equipment leases have been signed and expect delivery in December. 6 pieces of the equipment, utility vehicle, 2 walk behind mowers, fairway and triplex mowers, and aerifier have a dollar buyout.

Will work on small projects over the winter, including tree work, adding a sprinkler, and drainage next to sixth green.

4) Managers Report

Frank noted the carts are scheduled to be removed in the next few weeks.

Pro Shop credits on file approx. \$19k

Will be working on staff changes for 2016

Greens fee and Golf Cart revenue increased by \$3k from 2014

Only one plowing proposal was received, other contractors have not responded.

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D'Amato reviewed the phone upgrade. The current phone system has not been working properly since mid- November. The proposal for the NEC SV9100S System includes 4 outside lines and 8 voice mailboxes as well as cordless phones

Total cost including installation is \$4,897.50

Motion was made and seconded to accept the proposal.

The board voted approval of said motion.

D'Amato noted he reviewed the food service agreement with Brian Snay and addressed issues from this past year. There was an 85% approval rating for the food service in the recent survey. Rent for the kitchen will be increased to \$16,000/year, and staffing issues will be addressed as well as food quality.

5) Committee reports

Divicentis addressed the board with his expectation for the coming year, and that everyone's opinion need to be respected. He has provided copies of the by-laws to each board member, and expects to adhere to them and the mission statement included.

Noted the following committee chairmen:

House – Eric Anderson

Greens – Dave Glispin

Tournament – Tom Hall

Marketing -Danielle Gamarche and Dave Sampson, Co. Chair

Business Development – Marc Auclair, Sal D'Amato –Co. Chair

Remaining committee members will be selected by chairman

6) Executive Session

Motion was made and seconded to adjourn and enter into executive session and not return to regular session at 6:45 PM

The board voted approval of said motion

Submitted

John F. O'Brien

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January 4, 2016

A meeting of the Board of Governors will be held on Monday, January 11, 2016 at 5:30 PM
In the clubhouse located at 179 Fletcher Street, Whitinsville, MA 01588

Agenda

- 1) Approval of the December 8, 2015 Minutes
- 2) Secretary's Report Membership Changes
- 3) Treasurer's report
- 4) Committee Assignments and Reports
 - a) House/General Manager
 - b) Greens/& Superintendent
 - c) Tournament
 - d) Personnel – Sick time law
 - e) Business Development
 - f) Marketing - 2016 Promotions ideas
 - g) Other
- 5) New Business
 - Employee Contracts
 - WGC Fees for 2016
 - Customer Service Upgrades
 - BOG Website
 - Early payment of dues guest passes for 2016
- 6) Executive Session
- 7) Adjourn

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